



DEPARTMENT OF THE ARMY
OFFICE OF THE GENERAL COUNSEL
104 ARMY PENTAGON
WASHINGTON, DC 20310-0104



REPLY TO
ATTENTION OF

June 14, 2004

MEMORANDUM FOR

The Judge Advocate General, U.S. Army, 2200 Army Pentagon, Washington, DC
20310-2200

Chief, Standards of Conduct Office, Office of the Judge Advocate General,
1777 North Kent Street, 10th Floor, Rosslyn, VA 22209-2194

Command Counsel, U.S. Army Materiel Command, 9301 Chapek Road,
Fort Belvoir, VA 22060

Chief Counsel, U.S. Army Corps of Engineers, 20 Massachusetts Avenue, NW,
Washington, DC 20314-1000

SUBJECT: Designated Agency Ethics Official Approval for Co-sponsorships

Recently, the Department of Defense has inquired into the legality of co-sponsored conferences between the military services and private organizations. While the Joint Ethics Regulation, DoD 5500.7-R (JER), provides that DoD component commands and organizations may enter into co-sponsorship arrangements with private organizations; fiscal and ethical limitations remain in place and must be observed by commands and organizations which enter into co-sponsorship agreements.

We have become aware of many instances in which commands and organizations have entered into a co-sponsorship agreement with a private organization where provisions in the agreement were in direct violation of fundamental fiscal and ethical principles. To ensure that Army commands and organizations comply with fiscal and ethical laws and regulations, all co-sponsorship agreements must obtain the approval of the Designated Agency Ethics Official or the Alternate Designated Agency Ethics Official.

Requirements of a proper co-sponsorship are found in the JER at paragraph 3-206. All co-sponsorship agreements must be in writing and must have the signatures of the representatives of both parties to the agreement. Upon review of the agreement by the designated ethics counselor for the command or organization, the completed agreement will be forwarded to this office for approval. Without such approval, the co-sponsorship is improper.



Request that you ensure widest dissemination of this guidance to ethics counselors within your areas of responsibility. If you should have any questions regarding this guidance, my point of contact is Beth Berrigan. You may reach her at (703) 695-4296.

A handwritten signature in black ink, appearing to read "Matt Reres". The signature is stylized with a large, bold "M" and a cursive "Reres".

Matt Reres
Deputy General Counsel
(Ethics & Fiscal)